**Project Proposal: Seneca Insurance Company**

**Background**  
[Why is the project being undertaken? Describe an opportunity or problem that the project is to address.]

Due to the increase of computers and employees, company have to update all the server including computers and internet. The existing network infrastructure did not sufficiently improve performance, effectiveness or efficiency. In addition, the data management and backup across 60 machines is a time-consuming chore  
  
**Business Objectives (benefits to be gained)**

New multi-user insurance business application (includes APIs to web base interface): clients can submit and inquire into accident claims over the internet.

The platform for employee desktops will be Window10 OS plus current office apps. A local Window Server will host

the new client/server business application and be a central repository for all the share company records and file

The insurance business client/server application must be installed on all employee computers-Powershell can help this process. The server must be set up to support the API called by IBM’s web hosting service over a VPN

**Statement of Scope**  
[A summary of the products and/or services needed to satisfy the project's business objectives that will be delivered by this proposal. Also includes a high-level list of the features and functions to be provided. Any additional products and/or services this proposal depends upon, but are outside this proposal’s scope, should be clearly stated as necessary conditions for success.]

Employee

Update to Win10

Installation and development of the new machine

Software and hardware

**Monitoring and Evaluation**[Describe how progress will be evaluated throughout and at the end of the project. Formulate clear indicators for objectives and result. Managing project is primarily concerned with defining and controlling what is and is not included in the project as per the scope statement.]

 Maintain the quality of the machine

The connection between employees

Working efficiently

**Timeframe Summary**

|  |  |
| --- | --- |
| Description of Work | Numbers of periods |
| Afford all the machine | 1-2 |
| Update to Window 10 | 1 |
| A local windows server | 1 |
| Install large monitors and other hardware | 1 |
| Install all clients/server application on the server and companion client software on all employee computer | 2-3 |
| Back-up daily, securely and off-site | Every week |

**Project Budget Summary**

|  |  |  |
| --- | --- | --- |
| Objects | Quantity | Price |
| Desktop | 60 | 9,960 |
| Local server | 1 | 3,000 |
| Update to Win 10 | 60 | 119.99 |
| Backup | 1 | 50 |
| Worker | 5 | 7,500 |
| Insurance for computer | 60 | 600 |
| **Total**​ |  | **$   21,229.99** |

**Key Stakeholders**

|  |  |
| --- | --- |
| Client | Seneca Insurance Company |
| Sponsor | Tim McKenna |
| Project manager | Anh Minh Hieu Nguyen |

**Approval Signatures**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| [Name], Project Client |  | [Name], Project Sponsor |  | [Name], Project Manager |